

Amended and Approved August 2008

BYLAWS

OF

**INTERNATIONAL ASSOCIATION FOR THE SCIENTIFIC STUDY
OF INTELLECTUAL DISABILITIES, INC.**

ARTICLE I

Purposes and Means

Section 1. General Purpose.

The general purpose of the Corporation, which is referred to herein as the "Association," as set forth in its Articles of Incorporation, is the worldwide promotion of the scientific study of intellectual disabilities and related developmental disabilities and of the conditions of persons with such disabilities and their families. "Intellectual disability," as used in the documents of the Association, is intended to include a significant intellectual deficit present from: Birth, an Early Age or During the Developmental Period.

Section 2. Means.

Subject to the limitations imposed by the Articles of Incorporation, the Association shall further its purpose by undertaking the following activities:

- a. Serve as a medium for deliberation, for exchange of ideas, knowledge, skills and experiences and for compilation and dissemination of information.

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- b. Organize international and regional congresses, conferences, seminars and meetings of Special Interest Research Groups.
- c. Encourage research in the field of intellectual disability, including causes, prevention, diagnosis, evaluation, therapy, management, education and social habilitation of persons with a intellectual disabilities and their families.
- d. Produce and distribute publications about the scientific study of intellectual disabilities and of the care of such persons.
- e. Foster, encourage and promote membership in the various professional disciplines and national organizations concerned with the scientific study of intellectual disabilities.
- f. Encourage and assist in the creation of national organisations, and research centres concerned with the scientific study of intellectual disabilities.
- g. Promote cooperation with the other organizations directly or closely related with the scientific study of intellectual disabilities.
- h. Receive, use, hold and apply any contributions, bequests or endowments, or the proceeds thereof, in furtherance of such purposes.
- i. Provide such other services and develop such other functions as are compatible with the purposes of the Corporation and may be authorized by the Council.

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ARTICLE II

Members

Section 1. Classes of Members.

The membership of the Association consists of:

- a. Member Organizations;
- b. Research Centres.
- c. Affiliated Organizations;
- d. Individual Members; and
- e. Honorary Members.

Section 2. Member Organizations.

- a. Any organization, society or association having as a significant concern the scientific study of intellectual disabilities may become a member of this Association as specified in these Bylaws.
- b. Any Research Centre having as a significant concern the scientific study of intellectual disabilities may become a member of this association as specified in these bylaws.
- c. Each member organisation and research centre is entitled to appoint a voting representative to the Assembly as prescribed in these Bylaws.
- d. Each individual member of each member organization is privileged to attend but not entitled to vote at the meeting of the Assembly unless as

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the named voting representative of the member organisation or as otherwise prescribed in these Bylaws.

- e. Each Special Interest Group, in good standing with the Association, is entitled to appoint a voting representative to the Assembly or as otherwise prescribed in these Bylaws.

Section 3. Affiliated Organizations.

- a. Affiliated organizations the purposes of which are directly or closely related to those of the Association may become an affiliated member organization in a manner prescribed in these Bylaws.
- b. Representatives of affiliated organizations are privileged to attend and speak at the meetings of the Assembly on condition that they present themselves as such. They are not entitled to vote. They will have such other powers as prescribed in these Bylaws.

Section 4. Subscribing Individual Members.

- a. Individuals engaged in a field directly or closely associated with the scientific study of intellectual disabilities may become a subscribing individual member, according to the rules prescribed in these Bylaws.
- b. A subscribing individual member is privileged to attend, speak and vote at the meetings of the Assembly, as prescribed in these Bylaws.

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- c. Privileges ascribed to a subscribing individual member shall be those assigned by the Council, including, but not limited to the Association's official journal and membership directory. Individual subscribing members shall also be eligible for reduced registration at the IASSID World Congresses and other meetings as deemed by the Council or Meeting Program Committees.

Section 5. Honorary Members.

- a. Honorary members are the Honorary Officers and the Fellows.
- b. Honorary members are considered as individual members of the Association with the privileges of subscribing individual members and a reduced registration fee at World Congresses as determined by Council. They are privileged to attend and speak at the meetings of the Assembly though not entitled to vote unless as an Individual subscribing member or as named representative by a member organisation or research centre.

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Section 6. Application for Membership.

Any organization, research centre or individual seeking regular, individual or affiliated membership in the Corporation shall file a written application with the Chair of the Membership Committee.

Section 7. Membership Fees.

- a. The annual fees of the Association to be paid by regular member organizations and subscribing individual members shall be fixed by the Council. All fees shall be payable in advance, before January 1 of each year. Affiliated organizations do not pay a fee.
- b. A Member organization or individual member is in good standing with the Association if its / his / her fees or dues are paid up within the year of membership. Membership lapses at the end of each calendar year and a member is only in good standing with payment of fees prior to the beginning of or during the next calendar year.

Section 8. Termination of Membership.

- a. Membership in the Association may be terminated by resignation, by default in the payment of the fees or upon recommendation of the Council, as is prescribed in these Bylaws.
- b. The IASSID may terminate from membership a member for conduct which is contrary to the purpose and means of the Association as set out

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in Article 1, sections 1 and 2 of the Association. Council shall not entertain a proposal of termination of membership when submitted in writing and signed by two members of the Association. Membership will be terminated by three-fourths (3/4th.) vote of the Council members present and three-fourths (3/4th.) vote of those members entitled to vote in vivo or by proxy at an Assembly of the Association.

- c. A member may resign in good standing provided that the member is not in arrears for fee payments or other obligations, and has not been notified of a conduct charge specified in these Bylaws. Such members will not be considered in arrears for fees if pro rata fee payment is made to date of resignation. A member who has resigned in good standing may be reinstated without prejudice.

ARTICLE III

The Assembly of Members

Section 1. Meetings of Members.

Members shall meet periodically as the Assembly of Members. At least one regular business meeting of the Assembly shall be held in connection with each World Congress of the Association. The Assembly may also meet upon call of the President or on petition of at least ten member organizations.

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Section 2. Composition of Assembly.

- a. The Assembly shall consist of:
 - i) Designated voting members of –
Member organisations.
Research centres.
Special Interest Research Groups
And
Individual members.
 - ii) Non-voting members, who are the other members of the Association.
- b. Each member organisation and research centre shall appoint a designated representative to vote on their behalf at the Assembly as prescribed in these Bylaws.
 - i) One named voting member for an organisation with less than 300 members.
 - ii) Two named voting members for an organisation with 300 or more members.
- c. A designated voting member(s) of member organisations, research centres, special interest groups, will identify themselves to the Secretary prior to the General Assembly. The Secretary will provide signed cards to designated voting members of member organisations, research centres, special interest research groups, and individual members.

All designated voting representatives and individual members must be
In good standing with the Association two months prior to the General

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Assembly.

- e. Designated voting representatives may vote by proxy. A proxy vote must reach the Secretary of IASSID at least two weeks before a General Assembly or extraordinary general meeting of the Association. Proxy votes may be delivered via post, electronic mail or by fax in a format prescribed by Council.
- f. One third (1/3) of those members entitled to vote shall constitute a quorum for the transaction of business.

Section 3. Assembly Business.

The Assembly shall:

- a. Review the activities of the Council.
- b. Approve the financial policy.
- c. Discuss and approve proposed amendments to Articles of Incorporation and Bylaws.
- d. Transact other business as necessary except those that are specifically reserved to the Council.
- e. Elect the officers and councillors of the Assembly as prescribed for in these Bylaws.
- f. Discuss the general plan of action of the Association as outlined in the new President's address to the Assembly.

ARTICLE IV

The Council of the Association

Section 1. Powers of the Council.

- a. The Council is the responsible organ of the Assembly to manage the affairs of the Association during the interim between meetings of the Assembly. The Council shall have and exercise all the authority and duties of the Assembly except that authority specifically reserved to the Assembly.
- b. It shall be the responsibility of the Council, within the framework of regulations in these Bylaws, to implement the resolutions of the Assembly, to administer the affairs of the Association as directed by the Assembly, to review the annual financial report, to appoint the members of the Committees, to review the activities of the Committees, to provide to the Assembly such reports and recommendations as are consonant with the effective conduct of the Association affairs, to appoint the Honorary Officers and Fellows of the Association, to give Awards and to determine the place and date of the next World Congress of the Association.

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Section 2. Composition of the Council.

The Council of the Association shall consist of the elected Officers and Councillors of the Association, each of whom shall be an individual member in good standing with the Association elected by the Assembly or as otherwise prescribed in these Bylaws.

Section 3. Councillors.

- a. At least six months prior to the Assembly meeting the Secretary shall ask the member organizations to propose no less than two and no more than four candidates for Council membership. The proposals by the member organizations have to be sent to the chairperson of the Nomination and Election Committee not later than three months prior to the Assembly meeting.
- b. The Nomination and Election Committee shall select from the recommendations, nominees up to a maximum of 30 in number, and in making the selection due attention will be given to membership panels of the IASSID as set down by the Council.
- c. The term of office of Councillors begins at the close of the Assembly meeting at which the Councillor is elected until the close of the meeting at which the Councillor's successor is elected. Councillors shall be eligible for no more than two consecutive terms.

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- d. In the event of vacancies occurring in the Council, as well as in the event of proposals of member organizations or special interest research groups to replace their representatives, the Council may elect temporary councillor(s) to serve until the next meeting of the Assembly, as prescribed in these Bylaws.
- e. A Councillor who persistently fails to respond to letters or otherwise neglects his/her duties will be asked by the President - after consultation with the Officers -- to resign.

Section 4. Quorum.

One third (1/3) of the Council shall constitute a quorum for the transaction of business.

Section 5. Meetings of the Council.

The Council shall meet annually, if possible, in connection with the meetings of the Assembly, upon the call of the President, or upon petition of a majority of the Council members.

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ARTICLE V

Officers

Section 1. Officers.

The elected Officers of the Association are the President, the President-Elect, the Secretary and the Treasurer. The President can appoint from the members of Council not more than four vice Presidents as prescribed in these Bylaws. A vice President may serve successive terms, at the discretion of the President and Council, if the Vice President's responsibilities to Council remain the same.

Section 2. Nomination and Election and Term of Office.

- a. Officers and Honorary Officers presented for election shall be drawn from a list of nominees as set out by the Nominations and Elections Committee, following consultation with the current Officers, Councillors and Member Organisations, Individual Members and SIRGs, all in good standing with the Association or as otherwise prescribed in these Bylaws.

The list of nominees for Officers and Honorary Officers shall be placed before Council for majority approval prior to presentation to the Assembly. Floor amendments to the list can be made at the General Assembly with the approval of at least half of the voting delegates present.

- b. The candidates elected by the Assembly shall succeed to office at the close of the meeting at which they are elected.

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- c. Officers serve for one term or until a successor is elected, if not otherwise regulated in these Bylaws.
- d. Officers shall be eligible for not more than two consecutive terms in the same office unless otherwise provided for in these Bylaws.

Section 3. President.

The President shall serve for one term or until a successor is appointed and is not eligible for election to a second term in this office. The President shall preside at Assembly meetings of the Association and at all meetings of the Council. He/she may call special meetings of the Assembly, the Council, or of the Officers. He/she shall be authorized to represent the Association in matters of public relations.

He/she shall be ex-officio a member of all standing committees, except the Nomination and Election Committee, the Awards and Recognition Committee and the Ad Hoc Committee for the nomination of Honorary Officers, and may confer with them at any time on matters affecting the interests of the Association. He/she shall perform such other duties as may be assigned by the Council. In the absence or temporary disability or death of the President, the President-elect will succeed to the office. Should the President-elect be unable to succeed to the Office of President, the Officers, in consultation with members of Council, will ask one of the four vice-Presidents to succeed to the office of President for the current term.

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Section 4. President-Elect.

The President-Elect shall serve for one term or until a successor is elected, and shall succeed to the office of President upon completion of his/her term of office. He/she shall perform such other duties as may be assigned by the Council or the President. In the absence or temporary disability of the President-Elect, necessary duties shall be undertaken by an officer or member of Council as recommended by the Officers of the Association and agreed by the Council.

Section 5. Vice-Presidents.

A Vice-President may be appointed for successive terms by the President, with the approval of Council. A Vice-President shall perform such duties as may be assigned by the President or Council.

Section 6. Secretary.

The Secretary shall serve for a period of two terms or until a successor is elected. He/she shall keep a record of the meetings of the Council and the Assembly of the Association. He/she shall handle the correspondence of the Association appropriate to his/her office. He/she shall assume such duties as may be assigned by Council and perform such other tasks as may be required to conduct the business affairs of the Association as assigned by the President.

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Section 7. Treasurer.

The Treasurer shall serve for a period of two terms or until a successor is elected. He/she shall receive and dispense and duly account for all sums of money belonging to the Association. He/she shall maintain an accurate list of subscribing individual members. He/she shall consider requests from Special Interest Groups to open their own currency accounts to administer funds procured through donations or extramural grants. He/she shall receive fiscal reports annually from Special Interest Groups. He/she shall administer requests for fiscal support made to Council by Special Interest Groups. He/she shall keep accurate accounts and vouchers and receipts of all payments in behalf of the Association and of all invested funds, with the income and disposition thereof. He/she shall buy and sell securities only as voted by a two-thirds vote of members present at Council. He/she shall be responsible at all regular meetings of the Association for the supervision of all financial matters, including those pertaining to the collection of dues, registration, new memberships, sales of tickets and other necessary expenditure. He/she shall prepare financial reports for regular meetings of Council and the Assembly. These reports will be subject to examination by an Ad Hoc Committee of Council. The report to the Assembly shall be audited by a qualified accountant. He/she shall perform such other duties as may be assigned by Council. He/she is chairperson of the Membership Committee and of the Finance Committee. As Chair of the Finance Committee, the Treasurer shall be responsible for preparing an annual budget and

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spending plan that encompasses the activities of the Council, Council Officers, and
the Association.

Section 7 b -

The outgoing Treasurer may serve in an advisory capacity, at the request of the
President, and the agreement of the Council, one further year to assist the incoming
Treasurer.

Section 8. Immediate Past President.

The immediate Past President, as an ex-officio member of Council, shall serve one
term beginning immediately at the termination of his/her Presidency. He/she will
be a full member of the Council, and perform such duties as may be assigned by the
Council or the President.

Section 9. Miscellaneous Provisions.

- a. In the event a Vice-President, the Secretary or the Treasurer are unable to
perform the duties of their respective offices, they may ask the President to be
relieved of their responsibilities. The Officers can appoint a deputy-officer in
his/her place. An electronic election can be held. A majority of the votes can
be sufficient to determine the outcome.
- b. Should an Officer be considered unfit to carry out his/her duties, he/she may
be relieved of his/her office by a two-third majority of the Council voting, and

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for this purpose a postal vote may be sufficient. Such a proposal may be

made by a majority of Officers or by ten Councillors. The Officers can appoint

a deputy-officer in his/her place under the procedure given in this section.

- c. The editors of the journals JPPID, JIDR (as long as it remains affiliated with IASSID) and the Association's website are ex-officio non-voting members of Council.
- d. Any contingency resulting from the vacation of an office which is not included in these Bylaws shall be dealt with by the Council.

Section 10. Honorary Officers.

- a. The Council shall appoint an Ad Hoc Committee for the nomination of Honorary Officers. The Committee consists of five members nominated by the Officers. The chairperson is the Vice-President who chairs the Awards and Recognition Committee. At least one other member should be an Officer.
- b. The Ad Hoc Committee will obtain nominations and make a selection for this recognition in accordance with guidelines, laid down by the Council. This selection will be presented to the Council in its meeting prior to regular Assembly meeting.
- c. The Ad Hoc Committee will be dismissed after presentation of the recommendations to the Council.
- d. The Council by a two-thirds vote of members present shall elect the Honorary Officers of the Association.

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e. The President shall notify by letter the recipient of his/her election.

f. Honorary Officers may attend and speak at meetings of Council but not vote.

They may also be appointed to committees of the Association with voting privileges.

ARTICLE VI

Committees

Section 1. Committees.

The Committees of the Association shall be standing committees as listed in this Section or special committees as the Council may establish. The organization and functions shall be as provided for in these Bylaws or as prescribed by Council.

Section 2. Articles and Bylaws Committee.

The Articles and Bylaws Committee shall consist of five members, one of whom shall be designated by Council as chairperson, and shall be elected by Council for the term or until successors are appointed. It shall have responsibility to determine the need for revisions to the Articles of Incorporation and Bylaws and the drafting of proposed revisions to be presented to the Council at least once every term. It shall submit to Council once every four years a written report of its activities. The Secretary is an ex-officio member of this committee.

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Section 3. Program Committee.

The Program Committee shall consist of the President-Elect as Chairperson, the President, the Secretary, the Treasurer, and other members appointed by Council.

The composition of the Programme Committee may reflect the different membership panels of the Association.

The President-Elect may co-opt one or more Vice Presidents to serve on the committee as needed and desired.

The programme Committee shall serve for the term leading up to the quadrennial congress.

It shall be responsible for the Program and other arrangements for the World Congress of the Association. It shall have authority to appoint persons and committees for local arrangements as may be required and to delegate to them such local financial arrangements as may be required. It shall prepare information and recommendations to the Council regarding location of future meetings. It shall perform such other tasks as prescribed by Council and report to Council.

Section 4. Membership Committee.

The Membership Committee shall consist of six members appointed by the Council for one term and the Treasurer shall serve as its chairperson. The Secretary will be

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an ex-officio member of the Committee. It shall be responsible for implementing and coordinating the membership program prescribed by Council. It shall review all applications and make recommendations to Council concerning membership in the Association.

Section 5. Nomination and Election Committee.

The Nomination and Election Committee shall consist of a Vice-President serving as its chairperson and four members appointed by the Council, each serving one term or until successors are appointed. It shall conduct the nominations and election of Officers, Councillors and others, in accordance with the provisions of the Bylaws. It shall prepare and recommend a list of Officers and Councillors according to the regulations of these Bylaws, and the members of the Committees whose selection is not otherwise provided for in these Bylaws, and shall present these lists to Council. It shall conduct all elections in accordance with the procedures prescribed by Council. It shall also advise the Secretary on credentials and certify Delegates to the Assembly of the Association.

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Section 6. Committee on Awards and Recognition.

The Committee on Awards and Recognition shall consist of a Vice-President who shall act as its chairperson, and the Secretary as ex officio members, and six members appointed by Council on nomination of the Nomination and Election Committee and for one term. Three of these members shall be Councillors and three members shall at large represent the fields of biomedical, behavioural and educational sciences respectively. No member shall be reappointed to this Committee. The Awards and Recognition Committee shall conduct the nominations and election of recipients of Awards in accordance with the regulations in the Bylaws and those laid down by Council.

Section 7. Publications Committee.

The Publications Committee consists of five members appointed by Council for one term or until a successor is appointed. The President in consultation with the Officers and Members of Council will appoint a Chairperson and give due attention to geographical spread in appointing committee members. The work of the committee can be conducted electronically or by any other means for business to be transacted quickly and efficiently.

One meeting of the Committee will take place annually in conjunction with the Council meeting or at a time suitable to the members of the Committee.

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The Committee at its first meeting, in its first term of office, may elect a Deputy Chairperson. The Deputy Chairperson may assume the duties of the Chair in the absence of the Chairperson.

The Committee shall have the responsibility for encouraging and establishing scientific publications that are in the interests of the Association and advance its purposes. The Chair will be the chief representative of the Association on matters pertaining to the official journals of the Association. The Committee will make recommendations to Council as to the appointment of editors to the official journal of the Association. The Council will set down criteria for the selection of an editor for any official publication of the Association.

The Chair of the Committee will liaise with the Treasurer with regard to any matters affecting finances of publications or contracts for publications.

Section 8. Finance Committee.

The Finance Committee shall consist of the Treasurer as the chairperson, the outgoing Treasurer and two members appointed by Council for one term or until successors are appointed. It shall be concerned with the financial affairs of the Association.

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Section 9 SIRG Co-ordination Committee:

There shall be a committee for the co-ordination of SIRGs within the Association.

The Committee on SIRGs shall consist of a Vice President serving as its Chair, the Treasurer, the Secretary and a representative from each formal SIRG. Affinity Groups may petition the Committee to send a representative to serve as an observer.

SIRGs may appoint a permanent representative to the Committee or may appoint a rotating member to represent the SIRG at each meeting. SIRGs may designate an alternative to the permanent member to represent the SIRG in the absence of the permanent member. The Committee shall meet at least once a year and otherwise carry out its business via telephone or internet conferencing.

The Committee shall co-ordinate SIRG activities with the functions and activities of the Association to ensure co-ordinated scheduling of events and active participation in the Association's research activities, conferences and congresses. The Committee shall report to council at its annual meeting and carry out activities as directed by the President and / or Council.

SIRGs are asked to allocate sufficient funds from their accounts to support their representative at meetings of the Committee.

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Section 10:

The President shall appoint an advisory committee called the Site Selection Committee to review potential site alternatives for the next Congress.

The Committee shall make its recommendations to the President at least one year prior to the last Council meeting of the current Council.

The President shall have full discretion in the appointment of the members and number of members to the committee, however, the mandated members shall include the Treasurer, Secretary and one or more Vice Presidents. All members shall be members in good standing with the Association.

Section 11. Special, Ad Hoc, and Other Committees.

- a. Special and Ad Hoc Committees may be established by Council. If not otherwise prescribed in these Bylaws, the President will appoint all members to Special Committees and designate one of its members to serve as chairperson. The Special and Ad Hoc Committees will perform the tasks assigned by Council and make reports as directed by Council. Special Committees may be given powers by the President to co-opt additional members.

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- b. Members may organize themselves into Special Interest Research Groups (SIRGS) or Regional Interest Groups (RIGS). The mission and operating rules of such groups are presented in appendices to these Bylaws.

Section 12. Executive Committee of the Council.

If there is no time to be lost, the President and two other Officers shall constitute a quorum for the transaction of business except those that are specifically reserved to the Assembly, or a committee. In financial matters, the Treasurer shall be one of the two other Officers. Notice of the decision will be given to the Officers and Councillors at the earliest possible date.

Section 13. Miscellaneous.

In the event a chairperson or a member of a Committee is unable to fulfil the duties of the office, the President may make an interim appointment.

ARTICLE VII

Awards and Fellows

Section 1. Categories of Awards. Awards may be given under the following categories of:

- a. Research - for formulations and investigations which have contributed significantly to the sciences related to intellectual disabilities, for either a major single contribution or a sustained and important contribution over a lifetime. To be designated "Distinguished Achievement Award - Research."
- b. Scientific Literature - for an outstanding publication, published since the last Congress, which contributes substantially to the literature in the field of intellectual disabilities. To be designated "Distinguished Achievement Award - Scientific Literature."
- c. Service - for contributions to the improvement of services to persons with an intellectual disability which result in substantive contributions to prevention or amelioration. To be designated "Distinguished Achievement Award - Service."

Section 2. Distinguished Service Citation.

An Award of the Distinguished Service Citation will be made for outstanding or exemplary service to the Association by a person who has served as an Officer, Councillor, member of a Committee or otherwise actively participated in the affairs and activities of the Association.

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Section 3. Award Procedures.

In exceptional circumstances, more than one Award in each category may be made on the decision of the Council. Guidelines for selecting persons for these awards and the presentation of the Awards will be laid down by Council.

Section 4. Appointment of Fellows.

The Council at its meeting prior to a regular Assembly-meeting may appoint Fellows of the Association on recommendation of the Officers, initiated by the chairperson of the Awards and Recognition Committee, and by a simple majority vote. Guidelines for the selection for the Award of Fellowship will be laid down by Council.

Section 5. Fellows Qualifications.

Fellows of the Association are Association members who have earned distinction by their scientific or practical contribution to the field of intellectual disabilities or by their dedication to the affairs of the Association. They may have already received awards from the Association including Honorary Officer status. The title "Fellow of the International Association for the Scientific Study of Intellectual Disabilities" shall be given for the life of the recipient and may be indicated and abbreviated as F.IASSID.

Section 6. Fellows Listing.

The Fellows of the Association will be listed in the Proceedings of the International Congresses of the Association.

ARTICLE VIII

Meetings and Affiliations

Section 1. World Congress.

- a. The Association shall organize a Scientific World Congress at regular intervals of four years or such other periods as may be determined by Council unless prevented by grave circumstances beyond the control of the Council. The scientific program shall be arranged by the Program Committee. A Local Organizing Committee may be appointed for the organization of the Congress.
- b. The Council shall determine by a two-third (2/3) vote of the Council members present, the place and date for the next Congress. The Council may propose one or more countries that should be invited to consider the hosting of the subsequent Congress. Guidelines for proposals and selection related to Congress venues will be laid down by Council.
- c. During the World Congresses at least one regular Assembly meeting shall be held.

Section 2. Other Meetings.

- a. The Association may organize and conduct scientific congresses, conferences and seminars, both global and regional.
- b. The Association is entitled upon invitation to participate officially in scientific meetings of other organizations concerned with the scientific study of intellectual disabilities. The Association will promote these

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official representations in the meetings of allied organizations as well as the representation of those organizations in its congresses.

Section 3. Affiliations.

- a. The Council shall act to establish affiliations with associations and organizations where it seems that the best interests of the Association will be served; it may subscribe to such fees or dues as may be required; and it may terminate such affiliation when it is not in the interest of the Association.
- b. The Council may enter into arrangements with authorized representatives of national and international governmental and non-governmental organizations, and may establish conditions of affiliation with scientific and non-scientific national and international organizations.

ARTICLE IX

Miscellaneous Matters

Section 1. Annual Fees.

Member organizations and subscribing individual members of the Association shall remit to the Treasurer such annual fees and before such a point in time as shall be decided by the Assembly according to the regulations in these Bylaws.

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Section 2. Fiscal Year.

The fiscal year of the Association is the year from January 1 until December 31.

Section 3. Contractual Responsibility.

The Association may accept and conclude all contracts and acquire, alienate, rent or let any real property or personal property, necessary to conduct its affairs.

Section 4. Acceptance of Gifts.

The Association may accept and use all gifts, subventions, subsidies and legacies, whether given in support of the general purposes, or of a specific purpose of the Association.

Section 5. Conduct Postal Votes.

The Association may, in carrying out those duties and responsibilities of the Council or the General Assembly that require votes, conduct these votes via the post or other methods for rapid exchange of written materials in matters of urgency and not convenient to delay until the next scheduled meeting.

Quorum and majority are as prescribed in these bylaws.

ARTICLE X

Amendments and Dissolution

Section 1. Amendments to the Articles of Incorporation.

Amendments to the Articles of Incorporation may be instituted on recommendation of the Council or by a petition, postal or electronic, of one-third (1/3) of the member organizations, research centres, SIRGs designated as voting members, and individual members, all in good standing with the organisation. Notice of proposed amendments shall be communicated to member organizations, research centres, subscribing individual members and SIRGs entitled to vote by the Secretary at least two months prior to a meeting of the Assembly. An amendment, cancellation or addition of which due notice has been given, will be carried to the Articles when accepted at a meeting of the Assembly by a two-thirds (2/3) vote of those members entitled to vote at an Assembly of the Association and in attendance.

Section 2. Amendments to the Bylaws.

Amendments to the Bylaws may be instituted on recommendation of the Council or by motion of five members entitled to vote, as prescribed in these Bylaws, at an Assembly at a regular meeting. A simple majority of the votes given by those members entitled to vote shall be necessary to carry on an amendment, cancellation, suspension or addition to the Bylaws.

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Section 3. Dissolution.

The Association shall be dissolved only by consent of two-thirds (2/3) of the member organizations as per Article 3 Section 2(a), 1, b, c, d, e, g. There shall have been sufficient notification to the membership of the proposal to consider dissolution at least six (6) months prior to the meeting. This proposal is made by the Council and sent to the Secretary. Should there be no possibility to hold an Assembly meeting within one year after the proposal is made or should there be representation of less than two-thirds (2/3) of the membership entitled to vote at the Assembly meeting at which dissolution is considered, an electronic referendum shall be affected and consent of two-thirds (2/3) of the membership entitled to vote shall be required for dissolution.

Section 4. Funds and Assets.

In the event of dissolution, there shall be a concomitant decision on the method of dealing with the funds and other assets of the Association, which decision shall be carried by a simple majority vote. Proposals of the Council for the dealing with the Association's possessions shall be sent to the member organizations and entitled individual members together with the proposal to consider dissolution. Because this Association is dedicated exclusively to scientific and educational purposes, its funds and assets will only be distributed for such exclusive purposes in the event of its dissolution and then only in accordance with

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the requirements set forth for dissolution in the Articles of Incorporation
of this Association.

APPENDIX

I A S S I D

Guidelines for Fellowship of IASSID

Important: Please Read Carefully -

Information for those considering Fellowship:

Applications or nominations for Fellowship are considered by Council in accordance with the relevant Articles of Association, namely Articles VII Sections 4 and 5.

- VII. An applicant or nominee for Fellowship shall in addition satisfy the Council that he or she -
- a) has made a substantial contribution to the Association.
 - b) Has made an important contribution to the advancement of knowledge on intellectual disabilities, or
 - c) Has made an important contribution to the advancement of the work of the Association.

The Council may admit to Fellowship such eligible applicants or nominees as it deems fit. In determining the eligibility of applicants or nominees, Council will bear in mind the extremely high standing of Fellowship of the Association, and the requirement that Fellows possess attributes that can reasonably be described using terms such as “substantial”, “superior”, and “important”. In making determinations of the suitability of applicants or nominees for Fellowship, Council evaluates the information it has been provided with in the context of the following types of considerations:

1. What constitutes a “substantial contribution to the Association?”

Such contributions should be in the realms of developing the Association and of contributing to its aims. Holding office in the Association should be seen as important, but not necessary, and not sufficient on its own. Some contributions might include:

- Editing a publication of the Association over a long period.
- Instituting a successful conference or annual event.
- Representing the Association successfully in negotiations / collaborations with other organisations, particularly when they

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serve to enhance opportunities for developing an understanding of intellectual disabilities.

- Establishing or leading a successful Special Interest Research Group (personal responsibility for this should be demonstrated).
- Serving actively and successfully on committees over a long period of time.
- Publicising the Association in a positive light.
- Promoting collegiality within the Association (e.g. preventing or resolving conflict).

2. **What constitutes advancement of knowledge, research and practice in intellectual disabilities?**

Superior knowledge would be most associated with a proven track record in academic contexts; superior skills would be practitioner-related. Some examples might include:

- Having received an honorary degree, because of work in intellectual disabilities.
- Having received honours such as special awards, commendations, fellowships etc. from other bodies that specialise in intellectual disabilities or related disciplines.
- Having achieved a professorship in intellectual disabilities unusually early in one's career.
- Developing a genuinely major theory or method in one's field (e.g. of international repute).
- Be deemed (for example by one's peers) to be exceptionally skilled in one's field (e.g. be a renowned researcher).

3. **What constitutes an "important contribution to the advancement of knowledge on intellectual disabilities?"**

This essentially implies a successful career in academia, research, or writing. One would expect achievement of most of the following examples:

- Having a qualifications-set that would ensure a senior position in academia (e.g. a doctorate, a publication list equivalent to around three to four peer-reviewed publications per annum over a number of years, a track record of successful research grant applications and doctorate students etc.).
- Having established new academic programmes on intellectual disabilities of accreditable standard (personal responsibility for this should be demonstrated).
- Having authored a successful book (or books) that advance knowledge of intellectual disabilities.
- Having managed research in intellectual disabilities that is recognised as significant within one's field (e.g. internationally).

4. What constitutes an “important contribution to the advance of Research to Practice in the field of intellectual disabilities”?

This essentially implies a successful career in the field of intellectual disabilities or in the management of service provision. Examples include:

- Having oneself, an advanced level of training and practice in intellectual disabilities.
- Having established new training programmes in intellectual disabilities of accreditable standard (personal responsibility for this should be demonstrated).
- Having established or managed over a number of years, an intellectual disability service, especially one which serves previously neglected client groups or geographical areas.
- Having achieved a significant expansion of intellectual disabilities services through negotiation with government, or related agencies.
- Having incorporated evidence-based practices or service design into provision and been receptive to / supported the conduct of research.